



West Corridor Minutes
June 28, 2024
Houston Methodist West
18500 Katy Freeway
Houston, Texas 77094



A. Call to Order

Andrew Fisk opened the meeting at 9:05 am.

B. Approval of Minutes (C101)

Mr. Fisk requested review of the April TTX minutes. Carrie Cox (Texas Children's Hospital) made a motion to approve the minutes, Joe Schorre (Huntsville Memorial Hospital) seconded motion, and the corridor members carried the motion. The minutes were approved as written.

C. New Business

- **Pulsara**

There was in-depth discussion regarding how Pulsara will be used in the region should there be an MCI during the training period. Kat Samuel is going to try to schedule a Pulsara representative for the August meeting to assist with answering the corridor members' questions.

D. HPP Capabilities Review

- **Pulsara Overview**

Mr. Fisk stated the function of tracking patients inbound and managing those patients' information in outbound evacuations is a HPP capability requirement. In the previous discussion above, this issue was addressed, gaps noted, and the region is working towards a solution.

E. EMTF Update

Deferred

F. Training and Exercise Update

The Training and Exercise Schedule was distributed to the corridor members (*filed with the West Corridor minutes binder*). Timothy Chapman reported James Meaux has ICS-300 and ICS-400 classes scheduled. The ICS-400 classes coming up on July 16th-17th at SETRAC with some seats still available. Anyone interested in registering can go to www.preparingtexas.org.

A planning meeting is in process for late August to discuss the 2025 regional exercise.

G. Special Populations Update

Fidel Calvillo reported on the following:

- Annual Regional Evacuation and Shelter in Place exercise (180 agencies participated).
- 3 Emergency Preparedness Bootcamps completed to include at community tabletop.
- Possible additional bootcamps after July.
- EMResource drills to begin in July.

- SETRAC Agreements continue to be received and executed.
- Overview of the flood and windstorm response related to Special Populations.

H. Inventory Update

Ms. Samuel reported Philip Cutler is working to close out GC-11 for HPP inventory and he may be contacting those facilities that still have HPP inventory to close the year.

I. Partner Updates

There was discussion regarding the importance of EMS participation, tabletop exercises, and functional exercises. No other partner updates were submitted. Anyone wanting their partner update included in the minutes should send their update via email to Roxie Ward at roxie.ward@setrac.org. This will ensure updates are documented accurately in the minutes.

J. Open Discussion/Other Business

- **2024-2025 West Corridor Meeting Schedule (fiscal year)**
Mr. Fisk reported SETRAC is moving to a fiscal year schedule to ensure the six meeting a year requirement is fulfilled should a cancellation occur. He requested volunteers for locations to host the months of February, April, and June 2025. Mr. Fisk volunteered Houston Methodist Cypress (new location) for June 2025.
- Ms. Samuel announced the corridor sign-in sheets are being replaced with a QR code for participation credit. This is the last meeting for sign-in sheets as SETRAC is moving forward with the QR code at the August meeting. Once corridor members register in the QR code their participation will be uploaded into the dashboard and added to their report card information. She stressed the importance of entering the specific hospital receiving the participation credit. If the information is entered as a hospital system, SETRAC will not know which hospital should receive the credit therefore the credit will be forfeited.

Adjournment

There being no further business or discussion, Mr. Fisk adjourned the meeting at 10:04 am. The next West Corridor meeting is scheduled for Friday, August 23rd, to be held at Montgomery County Hospital District, 1400 South Loop 336 West, Board Room 180, Conroe, Texas 77304.

ATTENDEES: Justin Zimmer, Albert Kamos, Bethany Brown, Carrie Cox, Katie Linn, Andrew Fisk, Joe Schorre, Tammy Moeller, Jon Keels, Kim Hobson, Christopher Baylon, Gabbie Lopez, Rene Leal, Cassidy Werts, Syble Barry, Maria Madrid-Martinez, Melva Thompson, Lesa Cordova, Lee Ann Hufford, James Campbell, Jishon Tharayil, Henry Maniejo, Kat Samuel, Fidel Calvillo, Timothy Chapman