



RHPC Board Meeting
March 1, 2024
SETRAC Conference Center
1111 North Loop West, Suite 160
Houston, Texas 77008



Call to Order

Dr. Kevin Schulz called the meeting to order at 1:33 pm.

RHPC Board Roll Call

Ms. Carnie called roll for the Board members in attendance.

Stephen Bennett	Michael Olivier
Toni Carnie	Dr. Kevin Schulz
John Fleming	Mark Sloan
Christy Gonzales (<i>on behalf of Mike Nixon</i>)	Lydia Worthen

Approval of Minutes (C101)

Dr. Schulz requested review and approval of the January minutes. Toni Carnie (HCA Tomball) made a motion to approve the minutes, Ashlee Thurman (Harris Health/Ben Taub) second the motion, and the coalition members carried the motion.

New Business

- **School Safety/Emergency Management and Healthcare**

Frank Muniz (Region 4 Office of Emergency Management and School Safety,) presented on the role of Region 4 Office of Emergency Management and School Safety in preparedness within their school districts. He explained their organization was newly formed by legislation and officially opened on September 1st, 2023. They are working TEA, and their role is to ensure schools follow the mandates in House Bill 3, and any other mandates with school safety. Mr. Muniz requested everyone reach out to their local school district and invite them to collaborate. He expressed gratitude for being invited to speak and is happy to collaborate with everyone.

- **RHPC Strategic Plan Review**

Lisa Spivey reviewed the RHPC Strategic Plan with the corridor members. She advised not much has changed from the last time the plan was updated, but it is a requirement from the state to review the plan with the coalition. She asked that any questions be submitted to her at lisa.spivey@setrac.org with a deadline of two weeks.

Healthcare Preparedness Capabilities

Long Term Care Update (C102)

Fidel Calvillo reported Special Population had a conference call in February where the following information was discussed:

- Overview of the End of Year Survey was provided.
- Discussion on future Emergency Preparedness Bootcamps for 2024.
- Update on SETRAC Agreements.
- PPE update (SETRAC not providing contact HHSC).
- EMResource trainings for 2024.
- Special Populations Annual Exercise in May (evac and shelter in place)– tentative date May 9th.

SETRAC continues to on board new facilities into the Coalition and provide guidance and training to new facility administrators. SETRAC continues working with FSEDs to provide additional training on EMResource and meeting with

new administrators. The process has begun to coordinate the Emergency Preparedness Boot Camps with partners. Two EMResource trainings were held on Feb. 28th, SETRAC will be scheduling additional trainings throughout the region. Please contact Mr. Calvillo at fidel.calvillo@setrac.org should you have any questions or would like to schedule a meeting at your agency.

Training and Exercise Update (C104)

Lisa Spivey was happy to report that both Training and Exercise Coordinator positions have been filled and the new coordinators would be starting in early March. Due to the new T&E Coordinators just starting, the exercise will be revised from the current scenario of a cyber incident to a Hurricane evacuation. SETRAC apologizes for the change, and as in the past, tabletops will be held at each corridor meeting coming up. There is a planning meeting on Monday, with more information to be send out following the meeting.

EMTF Update (C104)

Troy Erbentraut announced Grant Kelley is SETRAC's new EMTF-6 Coordinator. Mr. Kelley is working on reimbursement changes with the state, training, equipment, and rebuilding the Strike Teams. He should have an update soon.

Inventory Update (C104)

Deferred

Sub-Committee Updates

RHPC Award of Excellence Committee (C101)

Ms. Carnie reported all application forms needed to submit have been updated and should be uploaded to the website by the end of this meeting. A new award has been added this year, the Partnership Award which will include OEMs, EMS, Public Health, etc. All submissions are due by August 31st.

Symposium Planning (C101)

The first symposium planning meeting is scheduled for March 4th. If anyone has recommendations for speakers/presentations (emergency management, trauma, leadership, public heath, etc.) should email Ms. Spivey at lisa.spivey@setrac.org. This year's dates are October 16th-18th at the Galveston San Luis Convention Center.

Clinical Advisory Committee (C101)

Deferred

Corridor Updates (C101)

Downtown Corridor – Michael Olivier reported the December Downtown Corridor met on February 2nd. The Gulf Coast Regional Blood Center gave a presentation, and the End of Year Survey was reviewed. There was discussion regarding the winter warming centers, and Center for Domestic Preparedness (CDC) training and corridor members' experiences with the training. The next meeting is scheduled for April 5th at SETRAC.

South Corridor – Christy Gonzales reported the coalition members were encouraged to attend the January RHPC Board meeting in lieu of a South Corridor meeting. The next meeting is scheduled for March 15th at CHI St. Luke's Sugar Land (1317 Lake Pointe Parkway, Sugar Land, Texas 77478). Ms. Gonzales and Michael Nixon are encouraging more participation at the corridor meetings and with radio checks.

East Corridor – Lydia Worthen reported the East Corridor met January 12th at Chamber County Health Services Building with discussion surrounding RSV/flu uptick in pediatric population and preparing/tracking surge potential. Topics for future meetings are active attacks and the importance of a predetermined Family Reception Center (FRC), community outreach and communication, after action reviews, and different tabletop options. The next East Corridor meeting is schedule for May 10th at Chambers County Health Services Building.

West Corridor – Andy Fisk reported the West Corridor met on February 23rd at SETRAC and reviewed the End of Year survey, discussing the results and how these results are important and tied to training. The corridor members spoke about coordinating a group from the West Corridor to attend the next Healthcare Leadership (HCL) course in Anniston,

Alabama at the Center for Domestic Preparedness (CDP). Mr. Fisk also stated the radio checks were conducted but he did not have the results. The next meeting is scheduled for the April 26th Houston Methodist Willowbrook.

North Corridor – Stephen Bennett reported the North Corridor met on January 10th at CHI St. Luke’s Health Memorial Hospital was cancelled due to the Shepherd explosion/fire. The next meeting is scheduled for next Wednesday (January 10th) at CHI St. Luke’s Lufkin.

Partner Updates (C101)

Public Health

Houston Health Department (HHD) - John Fleming reported the following:

- John Fleming reported HHD is in the midst of the Houston Rodeo season and are currently conducting situational reporting with Biowatch deployed, syndromic surveillance in place as well as their Food Inspectors are on the grounds, where they are inspecting anywhere from 40-120 inspections per day.
- HHD also confirmed evacuation transportation triage trainings occurring as follows: April 16th (9:00 am - Noon) and April 24th (1:00 pm - 4:00 pm).

DSHS 6/5 South

- Dr. Paula Carrasco introduced herself as the new Senior Planner with DSHS. DSHS 6/5 South has product that is quarantined awaiting release after receiving extension of shelf-life testing and approval. Ben Taub will be visited by the calibration unit this March.

OEM

- **Harris County OEM** – Mark Sloan reported they are monitoring the Houston Rodeo. HCOEM is also preparing for Hurricane Season and the Solar Eclipse in Central Texas (April 8th).

EMS

- **City of Houston EMS** – Dr. Schulz reported the Houston Fire Department is also involved in the Houston Rodeo; although not the primary on the NRG grounds, they are involved in the safety committee and peripheral area. He mentioned HFD is in the process of moving to the Pulsara application for notifications.
- **Wharton EMS** – Christy Gonzales announced they have several trainings available and will be pushing them out to the coalition via SETRAC.

SETRAC

- Ms. Spivey mentioned SETRAC is in the process of updating their list of current users who have access to the WAVE App since it is time for renewal. She sent out an email to those users asking they confirm their app/phone and send a response back to her at lisa.spivey@setrac.org with confirmation of their subscription renewal or cancellation.

Other Partners

UTMB – Mike Mastrangelo stated one potential issue in planning for cyber-attacks is the reliance of a hospital's charge capture system in the Revenue Cycle on their Electronic Medical Record (EMR) system. In the event of system downtime, the hospital's claims process may become interrupted, leading to the inability to file claims for reimbursement of services. This interruption could result in a significant cash flow issue unless appropriate measures are taken. Downtime procedures should specifically address charge capture and include accurate billing information to ensure smooth operations even during extended incidents.

Open Discussion/Other

There were no further items to discuss.

Adjourn

There being no further business or discussion, Mr. Sloan made a motion to adjourn the meeting, the motion was seconded, and Ms. Carnie adjourned the meeting at 2:56 pm. The next RHPC Board meeting is scheduled for May 3rd at SETRAC (1111 North Loop West, Suite 160, Houston, Texas 77008) in the conference center.

Attendees

Kevin Schulz, Toni Carnie, Christy Gonzales, Michael Olivier, Lydia Worthen, Mark Sloan, Stephen Bennett, John Fleming, Paula Carrasco, Katie Linn, Frank Muniz, Mike Jaquez, Kim Hobson, Barbara Geraci, Natalie Cuniger, Ramon Rodriquez, Ashlee Thurman, Jenny Storm, Ashley Simon, Todd Arno, Kat Samuel, Scott Reeves, Mike Mastrangelo, Bryce Allen, Maureen Allender, Todd Aulbaugh, Eddie Burleigh, Lauren Burns, Marikay Campbell, Cynthia Crespo-Bonaparte, Chelsia Elmore, Andy Fisk, John Gomolka, Melanie Graves, Rose Guidry, Mary Moss, Sarah Henry, Jonathan House, Denis Hyams, Robert Laffey, Evelyn Locklin, Amy Lopez, Henry Maniego, Corie Marquez, Nancy Mathew, Sean McCrackin, Geoffrey McKeel, Joseph Muray, Cathy Muscat, Jesus Pedroza, Kord Quintero, Albert Ramos, Scott Reeves, Allison Reimers, Rita Richards, Tammy Sanderson, Glenda Self, Danny Shine, Thomas Standley, Superion Johnson, Melva Thompson, Tyler Tipton, Lisa Valenzon, Aaron Velasquez, Jessica Vickers, Heather Walters, Cassidy Werts, John Wingate, Down Wood, Ronnie Xavier