



South Corridor Minutes
November 10, 2023
HCA Houston Healthcare Southeast
4000 Spencer Highway
Pasadena, Texas 77504
1:00-3:00 PM



A. Call to Order

Michael Nixon called the meeting to order at 1:15 pm.

B. Minutes (C101)

Mr. Nixon requested review of the September minutes. Trey Frankovich (Harris County Public Health) made a motion to approve the minutes, Andrew Smith (Deer Park EMS/Fire Department) seconded the motion, and the corridor members carried the motion. The minutes were approved as written.

C. New Business

- **Tabletop Exercise**
Deferred

- **Texas Children's Hospital West Campus Decon Event**

Chelsia Elmore presented on the June 24th TCH West Campos decontamination event involving a chlorine spill at a local pool. Fourteen pediatric patients and parents presented to the TCH West Campus Emergency Department. TCH West Campus called in more staff and contacted SETRAC to assist with the decontamination process, and successfully decontaminated the patients and their parents, and the Maintenance Department was instructed on how to properly clean the decontamination area. SETRAC was a huge support as most of the staff on duty were new employees (a year or less) and did not have decontamination training; therefore, TCH West Campus is reevaluating their decontamination training and how often the classes will be conducted. A question-and-answer session proceeded with good discussion.

D. HPP Capabilities Review

- **Drill Policy**

The drill policy document was distributed, and Lisa Spivey gave a brief outline of the process beginning in January.

- **New HFD Rotation**

Ms. Spivey announced a new initiative involving an Emergency Detention Order (EDO) is set to begin on November 13th, because of a collaboration between SETRAC, the Houston Fire Department, and the Houston Police Department. The process is initiated when the Houston Police Department issues an EDO and contacts the Neuropsychiatric Center (NPC). If the NPC is at capacity, the police will then contact the Houston Fire Department's telemetry unit, asking for the closest acute care facility to transport the patient.

At the telemetry unit, both an EMS and a police officer will work together to ensure no single facility is overwhelmed with EDOs. Initially, this initiative will only cover areas within the Houston Fire Department's transport jurisdiction, with plans to expand the program in the future.

Hospitals in the area are required to fill out a status form at midnight daily, which can be found in EMResource. Additionally, an update status for psychiatric facilities has been added to the EMResource homepage. These facilities are asked to update their status daily or as needed.

E. EMTF Update

Mr. Nixon reported Mikal Orr, SETRAC EMTF-6 Coordinator, has left to take a position with the Texas Forest Service. Troy Erbentraut is the new SETRAC Director of Response, filling Chris Collier's position as he moved to Director of Operations. With the EMTF-6 Coordinator position open, the EMTF team are working with Mr. Erbentraut to help bring him up to speed. MTV6-01 Atascocita assisted with the Shepherd explosion yesterday for force protection and release directly after the fire was brought under control. A few local missions for the Ambuses but no state deployments since the last South Corridor meeting.

The EMS Conference is coming up next weekend and EMTF will have a footprint at the conference.

F. Training and Exercise

The Training and Exercise Schedule was distributed to the corridor members (*filed with the South Corridor minutes binder*). Ms. Spivey announced the 2024 regional exercise stating SETRAC will be engaging the hospitals in the incident command and CMOC process. If your facility has not signed up, please contact Carrie Cox at carrie.cox@setrac.org.

G. Special Populations Update (C101)

Fidel Calvillo highlighted some of the items in the Special Populations report as follows (*filed with the South Corridor minutes binder*):

Emergency Preparedness Bootcamps have been completed for all Corridors meeting grant requirement 6 in total;

Continue to on board new facilities into the Coalition;

Providing guidance and SETRAC training to new facility administrators;

Presented at the HHSC Annual Provider meetings in October and upcoming in early November;

End of the Year Survey created for the Special Populations and to be distribute to Special Populations Stakeholders in December. This will collect the latest information from our stakeholders and assist with planning for this year's initiatives.

Special Populations conference call to be held on November 16th 10am.

H. Inventory Update

Ms. Spivey introduced Philip Cutler as the new SETRAC Logistics Manager stepping into Kyle Ericksen's position since his departure. Any questions may be directed to him at philip.culter@setrac.org. SETRAC now has an opening for a Mobile Asset Coordinator should anyone be interested.

I. Partners Updates (C101)

There was in-depth discussion among the corridor members regarding recent and upcoming events, recent wins, and lessons learned. There were no updates submitted for the minutes. Anyone wanting their partner update included in the minutes should send their update via email to Roxie Ward at roxie.ward@setrac.org. This will ensure updates are documented accurately in the minutes.

J. Open Discussion/Other Business

- **Proposed 2024 South Corridor Meeting Schedule**

Mr. Way to review the meeting dates to determine the best dates to avoid the EMS meeting dates/times and send out the schedule once the dates/times are confirmed.

Adjournment

There being no further business or discussion, Michael Nixon adjourned the meeting at 2:38 pm. The South Corridor members will attend the January 5th RHPC Board meeting in lieu their meeting. The next South Corridor meeting is scheduled for Friday (March 15th) with the location to be announce.

ATTENDEES: Trey Frankovich, Chelsia Elmore, Andrew Smith, Robert Laffey, Fidel Calvillo, Katie Linn, Ramon Rodriguez, Dawn Wood, Lisa Spivey, Kim Kethan, Christy Gonzales, Thomas Standley, Mike Nixon, Jeremy Way, Philip Cutler, Roxie Ward